

Vermont Adult Learning is seeking a **Director of Finance**

Oversees all financial management functions for Vermont Adult Learning (www.vtadultlearning.org), a nonprofit organization with a \$4+ million budget and 85 staff. Responsibilities include: accounting systems and controls, purchasing, budgets, grant compliance, reporting, monitoring, audits, fiscal analysis and projection, staff and board training, board and funding source liaison, etc. Largely funded by federal/state grants and contracts.

Requires: 5+ years relevant experience, including accounting/financial management and supervision; expertise with accounting and spreadsheet software; strong communication and teamwork skills; Bachelors degree in Accounting or Business Administration with concentration in Accounting (CPA or MBA a plus). Strong preference for: extensive background in grant and fund accounting; experience with, or working knowledge of, state and other federal grant requirements; human resource management. Knowledge of MIP Abila software or similar programs a plus.

This position can be done remotely, although an office can be made available at any one of our seven (7) sites throughout Vermont. This position requires occasional travel to meet with staff across the state.

Full time, competitive salary, excellent benefits.

Send resume, cover letter and salary requirements to: rcampbell@vtadultlearning.org with subject line ATTN: Hal Cohen, Executive Director